

4ESS TASK ORDER PROGRESS REPORT

TO NUMBER:	TO # 0003	REGION:	8
TO TITLE:	Libby Asbestos NPL Site	REPORT PERIOD	April 28, 2013 to May 25, 2013
EPA TO MANAGER:	Sharon Abendschan	FIRM:	Toeroek Associates, Inc.
EPA TOPO:	Scott Wilder	TECHNICALLY COMPLETE:	46%
TOEROEK TO MANAGER:	Kevin Geraci		

1. PROGRESS MADE THIS REPORT PERIOD

- The Iron Mountain lease for storing the W.R. Grace boxes was renegotiated for a lesser fee. This will save EPA roughly \$700 a year in storage fees. The new rate is reflected in the invoice for this reporting period.
- Toeroek continued drafting the requested memorandum that summarizes the collection, handling, processing, and disposition of the documents submitted by W.R. Grace as part of its 104(e) response.
- Toeroek paid the monthly storage fees for the Libby/W.R. Grace boxes.
- Prepared the monthly progress report and financial report.
- Performed management, administrative, and financial activities.

2. DELIVERABLES

Deliverables	Due Date	Date Delivered	Date Approved
Monthly Progress Report and Financial Report	May 20, 2013	May 14, 2013	May 30, 2013
Staffing Plan	November 2, 2010	November 2, 2010	November 8, 2010
Staffing Plan for Amend. D	May 20, 2013	May 14, 2013	May 30, 2013

3. OUTSTANDING ISSUES/RESOLUTION

None.

4. PLANNED ACTIVITIES

- Pay monthly fee for storage of W.R. Grace boxes.
- Prepare memorandum that summarizes the collection, handling, processing, and disposition of the documents submitted by W.R. Grace as part of its 104(e) response.
- Respond to EPA's requests.